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| Nama KegiatanLokasi / Tempat | ::: |  ………………………………………………………. ………………………………………………………. ……………………………………………………….. ……………………………………………………….. |
| **No** | **Tgl** | **Spare Part /** **Alat & Bahan** | **Tindakan** | **Catatan** |
| **dimulai** | **selesai** |
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Tindak lanjut :

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| Diperiksa / Mengetahui :Kasubag. Umum,…………………. | Mengetahui :Pemakai / lokasi,…………………. | Yang melaksanakan…………………. |