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| Nama Kegiatan  Lokasi / Tempat | | | | :  :  : | ……………………………………………………….  ……………………………………………………….  ………………………………………………………..  ……………………………………………………….. | | |
| **No** | **Tgl** | | **Spare Part /**  **Alat & Bahan** | | | **Tindakan** | **Catatan** |
| **dimulai** | **selesai** |
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Tindak lanjut :

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| Diperiksa / Mengetahui :  Kasubag. Umum,  …………………. | Mengetahui :  Pemakai / lokasi,  …………………. | Yang melaksanakan  …………………. |